**Date:** April 19, 2018

**Presenters:** Jason Seehusen, Fixed Asset Manager, WICNS DHSS & Laura Beth Brechbuhler. *First Steps* Service Coordinator

**WIC District State Staff Present**: Carrie Lines, Nancy Green

**LA WIC staff present**:

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| **Barry** | Suzanne Ball | **Hickory** | Debbie Smith |
| **Barton** | Lacey Probert, Kaylee Timmons, Tina Schnelle | **Joplin**  |  |
| **Bates** |  | **Lawrence** | Angie Boettler |
| **Benton** |  | **McDonald** | Karen Buckman, Roberto Correa, Kayla Langford |
| **Cedar** |  | **Newton** | Pam Link, Rebecca Laird |
| **Christian** | Vicky Pestle | **Polk** |  |
| **Dade** |  | **St. Clair** |  |
| **Dallas** |  | **Stone** |  |
| **S. Greene** |  | **Taney** |  |
| **Henry** |  | **Vernon** | Amy Burns, Josie Faibian, Kelci Steele |
|  |  | **Webster** |  |

1. WICNS Inventory Update: Jason Seehusen, Fixed Asset Manager, WICNS DHSS

Jason gave us an inventory presentation with PowerPoint slides (attached) to give us information about some new changes regarding inventory procedures. In addition to the information on the slides, Jason told us that the Hemocue analyzers have only a 3 year warranty and to be sure to fill out the survey regarding your needs so that you can order new ones to replace those that will be out of warranty.

1. *First Steps* – System Point of Entry (SPOE) Referrals and Information: Laura Beth Brechbuhler. First Steps Service Coordinator

Ms. Brechbuhler gave us information about what type of services *First Steps* can offer to those that qualify. *First Steps* offers services to children who may have developmental delays and other conditions. Services might include things like occupational therapy, speech therapy, nutrition consultation and many others. She stressed that it is important to make referrals to WIC participants so that *First Step* personnel can screen them for qualification. Ms. Brechbuhler mentioned that we can call her at the Lawrence/Barry office and she can give us contact information for many of the other SPOE regions throughout the state. Brochures were also handed out to everyone

The following referral contact numbers were given:

Lawrence and Barry County: SPOE (System Point of Entry) 417-623-3243

Springfield area 417/866-0404

1. Missouri WIC Association Update: Suzanne Ball, WIC Coordinator/Nutrition for Barry County

The SW District MWA representative, Tammy Drake of Taney County WIC, was not able to be present and asked Suzanne Ball to give the MWA update for this meeting. Suzanne mentioned that there really was not any new information and just wanted to remind everyone of the upcoming MWA/WIC Conference coming to Branson on October 3rd, 4th & 5th. Be sure to help with ideas for speakers, topics and even T-Shirt designs, and to email them directly to Tammy Drake (tammy.drake@lpha.mo.gov).

1. General WICNS Updates: Nancy Green, SW District Nutrition TA
	1. *Changes to the Exit Counseling Handout:* There will be a WIC Update coming out soon with the new handout that contains changes.
	2. *Substance Abuse Handout is being revised.*
	3. *Formula update*. FRGG will be revised as of May 1 and the WIC 27 will be revised to reflect the changes in the FRGG.
		1. Enfamil Infant RTU 8 ounce 6 packs will be replaced with 32 ounce size effective July 1,
		2. Enfamil Gentlease RTU will be discontinued.
		3. There are some formulas that will be discontinued in the revised FRGG. If you have a WIC 27 for these formulas honor it until it is over and then switch to a different formula. Several of the formulas have not been ordered in several years. The toddler formulas are the ones that are most frequently used. The nutritional values of the formulas are very similar to the infant formulas. So if a child needs the toddler formula past one year recommend the infant formula. These formulas will be deactivated in MOWINS in October. Give feedback as to how this goes. The one formula that concern was express about was Boost Breeze. The list of formulas will be in the WIC Updates.
		4. Nutramigen is having a label change.
	4. *The 18 Hour Course:* The course will be offered July 10-12 in Kanas City and July 17-19 in St. Louis.
	5. *Peer Counselor Grant:*  The grant application will be coming out soon.
	6. *Price Cutter Pharmacies:* Several Price Cutter stores have sold their pharmacies to Walgreen’s. Walgreens‘s is not a WIC pharmacy so clients cannot get their special formulas at these pharmacy,. The areas that are affected are Springfield, Joplin, Ozark, Nixa, Carthage and Republic.
	7. *Poison Purse posters:* Can be ordered at the following link. <http://missouripoisoncenter.org/order-materials/>
2. Milestones- Updates

Nancy asked for each agency represented to give an update on how they are using the Milestones materials:

Vernon County WIC: using the checklist and floor posters

Christian County WIC: only using the floor posters

Barton County WIC: using both the checklist and floor posters.

Newton County WIC: only using the checklist

Barry County WIC: using both the checklist and floor posters.

1. HEDIS Audit: This is a Medicaid audit. If your health department receives a request to review participants charts the health department charts may be reviewed at the discretion of the administrator but the WIC charts cannot be released. If they continue to ask for the WIC records refer them to the state office.
2. Anthropometric Validator on the LAP: The person that is indicated on your LAP as the skills validator has to be a CPA or a Nutritionist. When your agency designates this role the person needs to be conscientious about technic. The district nutritionist must visit your agency and validate this person that they are doing the weights and measures correctly. This person should remain the same person unless your staff changes.
3. Requested Topics for Discussion by LA WIC staff:
	1. *Nutrition Education Questionnaire Changes*: Roberto Correa of McDonald County WIC serves on the committee for review of the questionnaire and gave us an update. There are a few agencies that are piloting a new assessment form.
4. SW District Meetings for the future.
	1. *Remaining FY18 Dates;*
		1. August 7, 2018 at the Library Center, 4653 S Campbell Ave, Springfield, MO 65810. This will be our LAP Workshop. **Bring your LAP and your laptop and all paperwork you need to complete the LAP and we will work together to get it done**!
		2. October 3-5th, 2018 at the MWA/WIC Conference in Branson

Please email Carrie Lines or Nancy Green if you have any ideas regarding topics or speakers or wish to facilitate a future SW District Meeting.